

GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Annual Organizational Meeting
Preliminary Agenda
July 1, 2015 – 7:00 a.m.
General Brown Room - Jr.-Sr. High School

Call to Order by Superintendent Morrison - Pledge of Allegiance

1. The **Oath of Faithful Performance in Office** will be administered by the District Clerk to all elected members of the Board of Education for the 2015-2016 school year

2. **Election of Officers for the 2015-2016 school year:**

- President of the Board of Education:
Nomination of _____ by _____ for President of the Board of Education. Are there any other nominations for President?

Motion to approve _____ as President is seconded by _____, with motion approved ____-____.
(Nominee)

- Vice-President of the Board of Education:
Nomination of _____ by _____ for Vice President of the Board of Education with the authority to sign documents in the absence of the President. Are there any other nominations for Vice President?

Motion to approve _____ as Vice President is seconded by _____, with motion approved ____-____.
(Nominee)

3. The **Oath of Faithful Performance in Office** will be administered by the District Clerk to the President and Vice President. The President and Vice President will take their places and the President will resume the meeting.

4. **Appointment of Officers as listed:**

Motion for approval by _____, seconded by _____, with motion approved ____-____.

	TITLE	INCUMBENT	PRESENT SALARY	RECOMMENDED
A.	Treasurer Deputy Treasurer	Lisa Smith Rebecca Flath	Per agreement None	Lisa Smith Rebecca Flath
B.	District Clerk	Debra Bennett	Per agreement	Debra Bennett
C.	Internal Claims Auditor	Alvin Hasner	Per agreement	Alvin Hasner
D.	Tax Collector	Donna Keefer	Per agreement	Donna Keefer

5. The **Oath of Faithful Performance in Office** will be administered by the District Clerk to appointed officers

6. **Other Appointments as listed:**

Motion for approval by _____, seconded by _____, with motion approved ____-____.

	TITLE	INCUMBENT	PRESENT SALARY	RECOMMENDED
A.	Census Taker	None required		N/A
B.	Medical Director	Occupational Medicine		Occupational Medicine
C.	Attendance Officers	T. Gunn / L. Gracey / D. Higgins		T. Gunn / L. Gracey / D. Higgins
D.	School Attorney..... Bond Attorney..... Special Counsel..... Title IX Hearing Officer...	JLBOCES Ofc of Inter- Municipal Legal Svcs. Bond, Schoenick & King O'Hara & Ciotoli Ferrara...& Reitz, P.C.	Per agreement Per agreement Per agreement Per agreement	JLBOCES Ofc of Inter- Municipal Legal Svcs. Bond, Schoenick & King O'Hara & Ciotoli Ferrara...& Reitz, P.C.
E.	Extra-Classroom Activity Fund..... Central Treasurer..... Chief Faculty Counselor.. Faculty Auditor.....	Shellie Miner David Ramie	None None	Shellie Miner Josph O'Donnell TBD TBD
F.	Independent Auditor.....	Bowers & Co CPA PLLC		Bowers & Co. CPA PLLC
G.	Internal Auditor.....	Crowley & Halloran		Crowley & Halloran
H.	Fiscal Advisor.....	Fiscal Advisors & Marketing, Inc.		Fiscal Advisors & Marketing, Inc.
I.	Chairman District meetings & elections..... BOE meetings.....	Lisa Smith President, BOE	None None	Lisa Smith President, Board of Edu.

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J.	Records Access and Retention	Lisa Smith Debra Bennett	None None	Lisa Smith Debra Bennett
K.	Capital Assets Preservation Officer	Lisa Smith	None	Lisa Smith
L.	Asbestos Designee	Gary Grimm	None	Gary Grimm
M.	Purchasing Agent	Cammy Morrison	None	Cammy Morrison

7. Authorizations as listed:

Motion for approval by _____, seconded by _____, with motion approved ____ - ____.

A.	Payroll Certification Conferences Workshops Conventions Budget Transfers Adult Education Director District Director of Physical Education District Property Control Officer	Cammy J. Morrison Cammy J. Morrison Cammy J. Morrison Cammy J. Morrison Cammy J. Morrison Cammy J. Morrison Cammy J. Morrison Cammy J. Morrison
B.	Title IX Coordinator	David Ramie
	District Sexual Hararassment Officers	D. Ramie / L. Smith
	District Complaint Officer	David Ramie
	Diginity Act Building Coordinators: ▪ Brownville-Glen Park Elementary ▪ Dexter Elementary ▪ Jr.-Sr. High School	Hope Ann LoPresti David Ramie T. Heckman/J. O'Donnell
	District Technology Coordinator	Tina Heckman
	Gifted / Talented Coordinator	TBD
	Odyssey of the Mind Coordinator	D. Ramie / H. LoPresti
	District Pre-K Coordinator(s)	D. Ramie / H. LoPresti
	District Arts in Education Coordinator	Hope Ann LoPresti
	Drug and Alcohol Coordinator	Joseph O'Donnell
	District PDP Coordinator	Babette Valentine
	District Professional Development Committee Coordinator	Babette Valentine
	District Biennial Review Coordinator	David Ramie
	Standardized Testing Coordinator	Tina Heckman
	Staff Development Coordinator	Babette Valentine
	Instructional Material Replacement	Babette Valentine
	Reading Coordinator	D. Ramie / H. LoPresti
	Mentor Program Coordinator	Babette Valentine
	Chairperson Committee on Special Education	Kathaleen Beattie
	Section 504 Coordinator	Kathaleen Beattie
	Section 504 District Coordinator	Lisa Smith
	Preschool Education	Lisa Smith
	School Security/Safety Officer	Gary Grimm
	Coordinator Compensatory Programs	Lisa Smith
	Migrant Education	Lisa Smith
	Assistant Adult Education Director	TBD
	Designated Educational Official (DEO)	Lisa Smith
	AIS Coordinator	Babette Valentine
	Character Education	Hope Ann LoPresti
	Chief Faculty Advisor(s)	TBD
C.	District Health Coordinator	Tina Heckman
D.	Athletic Director	Joseph O'Donnell
E.	Petty Cash Funds: ▪ Mrs. Heckman (Jr.-Sr. High School) ▪ Mrs. LoPresti (Brownville Glen Park Elementary) ▪ Mr. Ramie (Dexter Elementary) ▪ Mrs. Morrison (District Office) ▪ Mr. Flath (Bus Garage) ▪ Mr. Grimm (Buildings & Grounds)	\$100 \$100 \$100 \$100 \$ 50 \$ 50
F.	Designation of signature on checks	Lisa Smith
G.	Tax Collection Dates: Section 924-a of the Real Property Tax Law (RPTL) enacted a "Variable Interest Rate Law".	To be determined

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	The Commissioner of Taxation and Finance will establish a rate by July 15, 2014. (Usually set at 1% per month or 12% per annum)	
H.	<p>Committee on Special Education-General Brown Central School District CSE Committee:</p> <ul style="list-style-type: none"> ▪ Committee on Special Education Alternative Chairperson ▪ Student's Parent/Guardian(s) ▪ Regular Edu. Teachers employed by GBCSD/School in which child attends ▪ Special Edu. Teachers employed by GBCSD/BOCES/School in which child attends ▪ School Psychologist ▪ GBCSD Representative/Chairperson ▪ School Physician ▪ Parent Member(s) ▪ Related Service Personnel (those servicing the student if not employed by GBCSD): Speech Therapist/Occupational Therapist/Physical Therapist/Teacher of the Deaf/ Audiologist/School Counselors/Student 	<p>Katie Ledbury</p> <p>Katie Ledbury Kathaleen Beattie Occupational Medicine TBD</p>
I.	<p>General Brown CSD CPSE Committee:</p> <ul style="list-style-type: none"> ▪ Student's Parent/Guardian(s) ▪ Regular Education Teacher of the child ▪ Special Education Teacher of the child ▪ GBCSD Representative/Chairperson ▪ School Physician ▪ Parent member(s) ▪ Related Service Personnel: Speech Therapist/Occupational Therapist/Physical Therapist/Teacher of the Deaf/Audiologist/Counselors/Social Worker ▪ Municipality Representative (County) ▪ Agency Representative 	<p>Kathaleen Beattie Occupational Medicine TBD</p>
J.	<p>General Brown CSD CSE Sub-Committee:</p> <ul style="list-style-type: none"> ▪ Student's Parent/Guardian(s) ▪ Regular Edu. Teachers employed by GBCSD/School in which child attends ▪ Special Edu. Teachers employed by GBCSD/BOCES/School in which child attends ▪ School Psychologist ▪ GBCSD Representative/Chairperson ▪ Related Service Personnel (those servicing the student if not employed by GBCSD): Speech Therapist/Occupational Therapist/Physical Therapist/Teacher of the Deaf/ Audiologist/School Counselors/Student 	<p>Katie Ledbury Kathaleen Beattie</p>
K.	District Health/Safety Committee	TBD
L.	All scholarships to be approved as written	

8. Designations as listed:

Motion for approval by _____, seconded by _____, with motion approved ____ - ____.

A.	Official bank depositories for school accounts	Community Bank, NA Chase Bank
B.	Official newspaper for legal notices	Watertown Daily Times
C.	Regular meeting dates Regular meeting time unless otherwise noted Regular meeting place unless otherwise noted	Schedule attached 5:15 p.m. GB Room of JSHS

9. Bonding of Personnel as listed:

Motion for approval by _____, seconded by _____, with motion approved ____ - ____.

A.	Treasurer Deputy Treasurer Tax Collector Central Treasurer Activity Funds Internal Claims Auditor	\$1.1M \$1.1M \$1.1M \$110,000 \$200,000
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All persons and positions required by law and which are covered under the Faithful Performance Blanket Bond for Central Treasurer Activity Funds and Internal Claims Auditor

10. Other Items as listed:

Motion for approval by _____, seconded by _____, with motion approved ____ - ____.

A.	Re-adoption of all policies, handbooks, operation manuals and code of ethics in effect during the previous years
B.	Re-adoption of the Strategic Action Plan for the 2015-2016 school year

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C.	Approval of Mileage Reimbursement Rate at the official IRS rate in effect on this day
D.	Approval of the 2015-2016 listing of Substitute Instructional and Non-Instructional personnel as attached
E.	BE IT RESOLVED that the General Brown Central School District Board of Education establishes the following as a standard workday for the purpose of determining days worked reportable to the NYS ERS: <ul style="list-style-type: none">▪ Cleaners, Driver Service, Head Custodians, Mechanic Helper, and Senior Mechanic - 7 hours per day▪ Account Clerks and Typists - 7.5 hours per day▪ Cook, Nurses, Occupational Therapist, Secretaries and Teacher Aides - 7 hours per day▪ Bus Drivers, Cashiers, Food Service Helpers, and Food Service Helper/Laborer - 6 hours per day This resolution shall continue in full force and effect until otherwise modified by further action of the Board of Education.
F.	BE IT RESOLVED that the General Brown Central School District Board of Education agrees to participate in the St. Lawrence/Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the "Cooperative Purchasing Agreement" for the 2015-2016 school year.
G.	Annual Review of vendors as provided

At this time the Board will proceed with the regular meeting agenda.

Preliminary

Organizational Meeting – July 1, 2015

**GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING SCHEDULE
2015-2016**

(As approved by the Board of Education - 3/9/15)

Board of Education meetings will be held in the **General Brown Room** of the JSHS unless otherwise stated.

Meeting Time 5:15 PM (Unless otherwise stated.)

All executive sessions will be held in the Conference Room of the District Office.

Wednesday - July 1	Annual Organizational Meeting followed by Regular Meeting - Time 7:00 AM
August 10	Regular Meeting
September 14	Regular Meeting
October 5	Regular Meeting
November 9	Regular Meeting
December 7	Regular Meeting
January 11	Regular Meeting
February 8	Regular Meeting
March 7	Regular Meeting
March 21	Regular Meeting
April 11	Regular Meeting
May 9	Regular Meeting followed by Annual Meeting / Budget Hearing at 6:00 p.m.
Tuesday - May 17	Budget Vote / Election - New Gymnasium JSHS - Noon to 9 PM
June 6	Regular Meeting

Instructional:

Substitute Teachers 2015-2016

Raymond Anderson
Jennifer Bailey
Catherine Behling
Erica Bonham
Thomas Campbell
Christina Corey
Patrick Curry
Briana Felice
Cynthia Lamon
Andrea McCabe
Allison O'Brien
Thomas O'Riley
LeeAnn Roberts
Maria Schueler
Trishia Seymour
Miranda Smith
Tonya Stean
Nathan Sturdivant
Maria Wietig

Non-Instructional:

Substitute Teacher Aide 2015-2016

Jennifer Bailey
Patrick Curry
Carol Grant
Tanja Heck
Cynthia Lamon
Debora Manos

Substitute Food Service 2015-2016

Barbara Cross
Judith Gillespie
Tabatha Lutz
Lori Macaulay
Melissa Schillinger
Regina Thomas

Substitute Bus Drivers 2015-2016

Justin Corbett
Dalon Crump
Richard Desormeau
Debora Manos
Willis McIntosh
Bruce Ostrander

Substitute Nurses 2015-2016

Debora Manos

Substitute Cleaners 2015-2016

Francis Parker, Jr.



**St. Lawrence-Lewis
BOCES**

*Building Futures *
Creating Meaningful Lives*

Board of Cooperative Educational Services

**Thomas R. Burns
District Superintendent
Executive Officer**

Cooperative Purchasing

Special Education Building
20104 NYS RT 3
Watertown, NY 13601
(315) 779-7390
(800) 954-1929

E-mail: cooppur@sllboces.org

**Donald R. Haller
Cooperative Purchasing Agent**

To: Superintendents and Business Officials
From: Donald R. Haller, Cooperative Purchasing Agent
Re: Annual Board Resolution for Participation in
Cooperative Purchasing
Date: June 3, 2015

Enclosed you will find an updated copy of the Cooperative Purchasing Agreement and a suggested format for your annual Board Resolution approving participation in the Cooperative Purchasing Program by your district.

In order to assure proper compliance with regulations regarding our cooperative we ask that you include this resolution in your annual organizational meeting. Please forward a copy of this resolution to the Cooperative Purchasing Office where it will be kept on file for the approved year.

If you have any questions regarding this matter, please contact the Cooperative Purchasing Office.
Thank you for your attention to this matter and for your continued participation in our program.



**St. Lawrence-Lewis
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Board of Cooperative Educational Services

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District Superintendent
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**Donald R. Haller
Cooperative Purchasing Agent**

**St. Lawrence/Lewis BOCES
Cooperative Purchasing Agreement**

All school districts participating in the St. Lawrence/Lewis BOCES Cooperative Purchasing program through annual board resolution, agree to the following:

- 1.) To bid jointly any or all commodities on the attached list together with a number of public school districts comprising Clinton-Essex, Franklin-Essex, Jefferson-Lewis and St. Lawrence-Lewis BOCES in New York State.
- 2.) The school district will participate with other schools in the BOCES listed above in the joint bidding of any or all commodities on the attached list as authorized by General Municipal Law, Section 119-0.
- 3.) The school district agrees to appoint the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting results to the boards of education and making recommendations thereon.
- 4.) The Board of Education of the school district agrees to appoint the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees to represent it in all matters related above.
- 5.) The Board of Education of the school district authorizes the above mentioned to represent it in all matters leading up to the entering into a contract for the purchase of any and /or all commodities on the attached list.
- 6.) The Board of Education agrees to assume its equitable share of the costs of cooperative bidding.
- 7.) The Board of Education agrees:
 - a.) To abide by majority decisions of the participating districts on quality standards;
 - b.) That unless all bids are rejected, it will award contracts according to the recommendations of the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees.
 - c.) That after the award of contract(s) it will conduct all negotiations with the successful bidder(s).

**St. Lawrence/Lewis BOCES
Bid List**

6/3/2015

- ~ A.V. Equipment & Supplies
- ~ Art Supplies
- ~ Athletic Equipment & Supplies
- ~ Bread
- ~ Cafeteria Foods/Frozen Entrees-Meat/Fish
- ~ Computer Supplies
- ~ Construction/Art Paper
- ~ Copy Paper
- ~ Cosmetology Supplies
- ~ Custodial Supplies
- ~ ULS Diesel Fuel / ULS Kero
- ~ ULS Fuel Oil
- ~ Furnishings
- ~ Gasoline
- ~ General School & Office Supplies
- ~ Health Supplies
- ~ Ice Cream
- ~ Institutional Paper
- ~ Milk/Juice
- ~ Musical Instruments
- ~ Natural Gas
- ~ Printed Envelopes
- ~ Propane
- ~ Science Classroom Supplies
- ~ Teaching Aids
- ~ Technology & Shop Supplies
- ~ Transportation Supplies



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**Donald R. Haller
Cooperative Purchasing Agent**

Resolution of Board of Education

Be it resolved that the _____ School District Board of Education agrees to participate in the St. Lawrence/Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the "Cooperative Purchasing Agreement" for the **2015/2016** school year.

Certification of Board Clerk

I, _____, district clerk of the _____ Board of Education, hereby certify that the above resolution was adopted by the required majority vote of the board of education at its meeting held on the ____ day of _____, 2____.

Date

Signature of District Clerk

GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Preliminary Agenda
July 1, 2015
General Brown Room - Jr./Sr. High School

Regular Meeting will commence immediately following the Annual Organizational Meeting

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by _____, and seconded by _____ - Motion is approved ____-____.

1. Approval of Minutes:
 - June 8, 2015 - Regular Meeting
2. Approval of Buildings and Grounds requests:
 - BGP gymnasium - June 28, 2015 from 9:00 a.m. to 2:00 p.m. - NYWAY free wrestling clinic
 - BGP classroom / OT-PT Room - June 29 to August 28, 2015 from 8:00 a.m. to 4:00 p.m. for the purpose of summer tutoring - Jillian Goodrich
3. Conferences and Workshops:
 - Jennifer Augliano - Jeff-Lewis Association for Counseling Development Meeting - 1000 Islands Harbor Hotel, Clayton - June 5, 2015
 - Bridget Grimm - Jeff-Lewis Association for Counseling Development Meeting - 1000 Islands Harbor Hotel, Clayton - June 5, 2015
 - Joseph O'Donnell - Student-Centered Learning - 1000 Islands Harbor Hotel, Clayton - June 30, 2015
 - Lisa Smith - 2015 Administrative Leadership Conference - Lake Placid - July 7-9, 2015
 - Kathaleen Beattie - 2015 Administrative Leadership Conference - Lake Placid - July 7-9, 2015
 - David Ramie - 2015 Administrative Leadership Conference - Lake Placid - July 8-10, 2015
 - Joseph O'Donnell - 2015 Administrative Leadership Conference - Lake Placid - July 8-10, 2015
 - Cammy Morrison - 2015 Administrative Leadership Conference - Lake Placid - July 8-10, 2015
 - David Ramie - LCI Administrator Training - JLBOCES - July 13, 2015
 - Lisa Smith - LCI Administrator Training - JLBOCES - July 13, 2015
 - Krista Dupee - ELL Symposium - Indian River High School - July 20, 2015
 - Lisa Smith - ESOL Symposium - Indian River High School - July 21-22, 2015
 - John P. Middlestate - School Bus Driving Instructor Training - PISI - E. Syracuse - July 22-24 and 27-28, 2015
 - Jessica Bower - 6-Hour DASA Training - JLBOCES - August 8, 2015
 - David Ramie - Administrator Workshop - Effective Teaching Practices - JLBOCES - November 6 & 20, 2015 and February 19, 2016
4. Financial Reports: May 2015
 - Appropriation Report – All Funds
 - Revenue Report – All Funds
 - Treasurer's Cash Reports
 - Claims Auditor Monthly Reports
 - Approval of General Fund Warrant "A"
 - Approval of Federal Fund Warrant "B"
 - Approval of Food Service Warrant "C"
 - Approval of Trust & Agency Warrant "T"
 - Approval of Extra-Curricular Activity Fund

REGULAR AGENDA

Other Discussion and Action

1. Public Comments -
2. Ongoing Agenda Items:
 - Academic Update: - None at this time
 - Policy Review: - None at this time
3. Board Information - 15 student workers have been hired for summer 2015
4. Board Information - NYSSBA's 96th Annual Convention & Education Expo - Sunday through Tuesday October 18-20, 2015 - Sheraton New York Times Square Hotel, New York City
5. Board Information - General Brown Booster Club Constitution

6. Board Action - Approval is requested for Logan Thompson to participate with the South Jefferson CSD Swim Team as an independent swimmer for the 2015-2016 season, contingent upon the parents signing a statement releasing General Brown CSD from all liability, transportation and equipment costs and any other fees where applicable.
 Motion for approval by _____, seconded by _____, with motion approved ____ - ____.

7. Board Action - Approval of Jefferson-Lewis School Boards Association dues for the period of July 1, 2015 through June 30, 2016 - \$430, based on current enrollment. (2014-2015: \$430)
 Motion for approval by _____, seconded by _____, with motion approved ____ - ____.

8. Board Discussion / Action - Election of delegate and alternate members for the Executive Committee and Legislative Representative of Jefferson-Lewis School Boards Association for the 2015-2016 school year. (2014-2015: Sandra Klindt served as Delegate/Legislative Representative and Brien Spooner as Alternate)

 Nomination of _____ as Delegate by _____, seconded by _____, with motion approved ____ - ____.
 Nomination of _____ as Alternate by _____, seconded by _____, with motion approved ____ - ____.
 Nomination of _____ as Legislative Representative by _____, seconded by _____ motion approved ____ - ____.

9. Board Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to authorize the use of the following for the 2014-2015 fiscal year:
 - \$10,000 - Employee Benefits Accrued Liability Reserve
 Motion for approval by _____, seconded by _____, with motion approved ____ - ____.

10. Board Action - **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the following resolution is offered by _____, who moved its adoption, and seconded by _____, to wit:
 The question of the adoption of the following resolution is duly put to a roll-call vote as follows:

Jeffrey West	Voting	_____
Daniel Dupee II	Voting	_____
Sandra Klindt	Voting	_____
Brien Spooner	Voting	_____
Jamie Lee	Voting	_____
Cathy Pitkin	Voting	_____
Michael Ward	Voting	_____

WHEREAS, the Jefferson Lewis Hamilton Herkimer Oneida BOCES (“BOCES”) received a grant from the New York State Energy Research and Development Authority (“NYSERDA”) to study the feasibility of, and if feasible, to determine the best option for the installation of solar photo voltaic arrays on school and municipal property to reduce those entities electrical energy costs; and

WHEREAS, one of the primary goals of said study is to determine how to structure a solar energy program in such a way that participants in the program will be able to function as a group, as opposed to acting individually, thereby saving additional money by being able to install larger solar arrays and by pursuing, taking advantage of and receiving volume discounts; and

WHEREAS, another primary goal of said study is to determine how best to take advantage of Federal tax credits and Remote Net Metering Credits (RNM) that are presently available to further maximize savings in energy costs; and

WHEREAS, the BOCES has undertaken the aforementioned study, via meeting with, consulting, and/or hiring various solar consultants, solar developers, engineers, legal counsel, energy suppliers, and other related professionals with experience in the solar and utility industries, as well as the State Education Department, to determine a means by which the BOCES, its component districts, and other interested regional municipal entities can best take advantage of their common desire to reduce their electrical energy costs; and

WHEREAS, at a presentation held on June 11, 2015, attended by various school districts and other regional municipal entities interested in the possibility of reducing their electrical energy costs, the BOCES, its legal counsel and its consultants presented the preliminary results of the BOCES study; and

WHEREAS, the preliminary results indicated that the estimated savings per kilowatt hour would be .04 cents, which represented approximately a 40% reduction in present energy costs, and that the best means by which the BOCES, interested school districts and regional municipal entities could take advantage of the potential savings offered by a solar energy program was to form and then join an energy consortium, to be established via an inter-municipal agreement pursuant to Article 5-G of the New York State Municipal Law, the details of which were explained by BOCES legal counsel; and

WHEREAS, it was further explained that the proposed consortium would be an independent entity, managed and controlled by a Board of Directors consisting of a designated representative from each member of the consortium, and an Executive Board elected by the Board of Directors, similar to the Jefferson-Lewis et al Healthcare Plan, rather than being operated by the BOCES; and

WHEREAS, it was further explained that executing the proposed inter-municipal agreement simply preserved an interested entity’s right to participate in the consortium, without committing it to anything further, thereby presenting no risk whatsoever to any interested participant; and

WHEREAS, as a result, the BOCES proposed the formation of the Tri-County Alternative Energy Cooperative (“Co-op,” or “Consortium”), to be controlled as set forth above, which an interested entity could join via the execution of an inter-municipal agreement; and

WHEREAS, the BOCES urged that any interested parties execute the aforementioned agreement in the near future, as time was of the essence in terms of commencing the project in order to meet the December 31, 2016, operational deadline to take full advantage of the tax credits that are presently available; and

WHEREAS, the District is interested in the possibility of reducing its electrical energy costs and is desirous of joining the Consortium to further explore the same.

THEREFORE, BE IT RESOLVED by the Board of Education as follows:

- Section 1. The Superintendent is hereby authorized to execute an inter-municipal agreement on behalf of the District, whereby the District will become a member of the Tri-County Alternative Energy Cooperative.
- Section 2. This resolution shall take effect immediately.

11. Board Action - Approval of Committee on Special Education Reports
 Motion for approval by _____, seconded by _____, with motion approved ____-____.

ADMINISTRATIVE REPORTS

12. School Business Official Report

CORRESPONDENCE AND COMMUNICATIONS

13. Correspondence Log
 14. Discussion: _____

RECOMMENDATIONS AND ACTION

15. Board Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to:
- Increase .5 Music position to 1.0
 - Increase .5 Special Education position to 1.0
 - Increase .5 Technology position to 1.0
 - Increase .5 Family Consumer Science to 1.0
 - Add 1.0 Spanish position
 - Add 1.0 Art position
 - Add 1.0 Health position
- Motion for approval by _____, seconded by _____, with motion approved ____-____.

16. Board Action - Personnel Changes as listed:
 A motion for approval of the following **PERSONNEL CHANGES** with effective dates as listed under **RECOMMENDATIONS AND ACTION** is made by _____, and seconded by _____. Motion is approved ____/____.

(A) Retirements: None at this time

(B) Resignations as listed:

Name	Position	Effective Date
Kathaleen Beattie	K-12 School Counselor	07/01/2015
Tabatha Lutz	3-Hour Cashier	07/01/2015
Kristina Wheeler	4-Hour Food Service Helper	07/01/2015
George Day	Teacher Assistant	08/01/2015
Elizabeth Lavoie	Teacher Assistant	08/31/2015
Carrie LaSage	English Teacher	08/31/2015
Chad Sidmore	Teacher Assistant	08/31/2015

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Kathaleen Beattie	School District Administrator	\$58,500	2-Year Tenure Track	07/01/2015
Tabatha Lutz	6-Hour Food Service Helper	Step 1 \$9,391 annually	N/A	07/01/2015
Kristina Wheeler	3-Hour Cashier	Step 7 \$6,043 annually	N/A	07/01/2015
Carrie LaSage	Library Media Specialist	Step 18 \$60,406 (MB+18)	3-Year Tenure Track	09/01/2015
Stephanie Doney	Special Education Teacher	Step 2 \$45,031 (MB+39)	3-Year Tenure Track	09/01/2015
Lindsey Davis	Music Teacher	Step 2 \$42,231 (B+0)	3-Year Tenure Track	09/01/2015
Zachary T. Meier	0.5 FTE Physical Education Teacher	Step 1 \$41,296 (B+0) (prorated to \$20,648)	N/A	09/01/2015
Stephanie Karandy	Spanish Teacher	Step 2 \$45,031 (MB+39)	3-Year Tenure Track	09/01/2015
Sarah Majo	Art Teacher - Recall appointment with accrued sick time reinstated	Step 5 \$48,135 (MB+39)	Previously tenured within the District	09/01/2015
Helen Timerman	0.5 FTE Instrumental Music Teacher	Step 20 \$64,865 (MB+39) (prorated to \$32,433)	N/A	09/01/2015
Renee Powlin	Library Media Specialist	Step 3 \$46,066 (MB+39)	3-Year Tenure Track	09/01/2015
Hannah Cottrell	Family & Consumer Science Teacher	Step 3 \$46,066 (MB+39)	3-Year Tenure Track	09/01/2015
Melissa Zehr	Health Teacher	Step 1 \$43,996 (MB+39)	4-Year Tenure Track	09/01/2015
Elizabeth Lavoie	Substitute Teacher	\$85 per day certified	N/A	09/01/2015
Valerie Halpin	Substitute Teacher	\$85 per day certified	N/A	09/01/2015

(D) Paid Coaching Appointments as listed:

Name	Fall 2015 Sports	Coaching Certification

Coaches possess the following [as mandated by NYSED]:

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance *
- Temporary Coaching License 2nd-4th Renewal: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

17. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Zachary Meier** - Teacher
- **Stephanie Karandy** - Teacher
- **Sarah (Deon) Majo** - Teacher
- **Helen Timerman** - Teacher
- **Renee Powlin** - Teacher
- **Hannah Cottrell** - Teacher
- **Melissa Zehr** - Teacher

Motion for approval by _____, seconded by _____, with motion approved ____-____.

ITEMS FOR NEXT MEETING Monday, August 10, 2015 - 5:15 p.m. - General Brown Room

18. _____

Motion for Adjournment:

There being no further business or discussion, a motion is requested adjourn the regular meeting.

Motion for approval by _____, seconded by _____, with motion approved ____-____. Time adjourned: ____:____ p.m.

* Items added after preliminary agenda was sent to Board of Education

GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Unapproved Minutes
June 8, 2015 - 5:15 p.m.
General Brown Room / Jr.-Sr. High School

REGULAR MEETING

The meeting was called to order at 5:15 p.m. by President West, followed by the Pledge of Allegiance.

Members Present: Jeffrey West, President; Daniel Dupee II, Vice President; Sandra Young Klindt; Jamie Lee; Cathy Pitkin and Michael Ward

Members Absent: Brien Spooner (work related)

Others Present: Cammy J. Morrison, Superintendent of Schools; Gary Grimm, Transportation Supervisor/Operations Manager; Tina Heckman, High School Principal; Joseph O'Donnell, Junior High School Principal/Athletic Director; Hope Ann LoPresti, Brownville Glen Park Principal; Babette Valentine, Curriculum Coordinator; Debra Bennett, District Clerk; John Warneck, NCE Services; Dominic D'Imperio, Director JLBOCES Legal Services; Renee Stano, President GBSRP; Lisa VanBrocklin, President-Elect GBTA; Chief Steve Mott, Town of Brownville Joint Fire District; Students and Staff Members

REGULAR MEETING

Presentation of the Annual Fire Report - Mr. John Warneck of NCE Services presented the 2015 fire report findings. Mr. Warneck also advised the Board that the submission of data to NYSED Office of Facilities Planning will be done electronically by the Superintendent next year. The occupancy certificates will be available for immediate download.

1. Board Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to approve the Annual Fire Report as presented by Mr. John Warneck.
Motion for approval by Sandra Klindt, seconded by Michael Ward, with motion approved 6-0.

Executive Session:

A motion is requested to enter executive session for the discussion of litigation strategy regarding a current specific legal matter.

Motion for approval by Jamie Lee, seconded by Daniel Dupee, with motion approved 6-0. Time entered: 5:19 p.m.

Return to Open Session:

A motion is requested to adjourn the executive session and reconvene the regular meeting.

Motion for approval by Sandra Klindt, seconded by Daniel Dupee, with motion approved 6-0. Time adjourned: 5:45 p.m.

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Sandra Klindt, and seconded by Michael Ward - Motion is approved 6-0.

1. Approval of Minutes:
 - May 11, 2015 - Regular Meeting
 - May 11, 2015 - Annual Meeting / Budget Hearing
 - May 19, 2015 - Annual Vote / Election
2. Approval of Buildings and Grounds requests:
 - JSBS Turf Field - May 20, 2015 from 6:20 p.m. to 9:20 p.m. - Boys sectional lacrosse camp - Watertown School District
 - JSBS Fisher Field - June 2,9,15 and 22, 2015 from 6:00 p.m. to 8:00 p.m. - Modified girls lacrosse practice
 - JSBS Fisher / Side Fields - June 6 through July 9, 2015 (per schedule) - Lions Soccer Club
 - JSBS Gymnasiums / Weight room / Cafeteria - October 10, 2015 from 7 a.m. to 4:00 p.m. - Varsity Cheerleading Fall Fest Competition - Admission \$5
 - JSBS Auditorium, GB Room and Music Room - March 8, 2016 (March 10, 2016 snow date) from 5:00 p.m. to 8:30 p.m.
 - JLBOCES Regional Spelling Bee - This is the 46th year that General Brown has hosted the Regional Spelling Bee
3. Conferences and Workshops:
 - Deanna Gullquist - Technology Leadership Meeting - H.G. Sackett Technical Center - May 29, 2015
 - Kristi Bice - Finance Manager User Group - JLBOCES - June 5, 2015
 - Rebecca Flath - Finance Manager User Group - JLBOCES - June 5, 2015
 - Anthony Cronk - Tour/Workshop Earthship - 21185 Jerusalem Rd., Adams - June 22, 2015
4. Approval of Financial Reports: April 2015
 - Appropriation Report - All Funds
 - Revenue Report - All Funds

- Treasurer's Cash Reports
- Claims Auditor Monthly Reports
- General Fund Warrant "A"
- Federal Fund Warrant "B"
- Food Service Warrant "C"
- Trust & Agency Warrant "T"
- Extra-Curricular Activity Fund

REGULAR AGENDA

Other Discussion and Action

1. Public Comments - No requests at this time
2. Ongoing Agenda Items:
 - ❖ Academic Presentation:
 - CCLS & Fine Arts / Human Performance - Mrs. LoPresti, Mr. O'Donnell, Mr. Frears, Mrs. Lennox and Mrs. Majo
 - ❖ Policy Review-Updates:
 - Board Action - 2nd Reading: *Policy #7220 - Graduation Requirements*
 - Board Action - 2nd Reading: *Policy #7650 - Identification and Register of Children with Disabilities*
Motion for adoption by Daniel Dupee, seconded by Michael Ward, with motion approved 6-0.
3. Board Information - Annual Organizational Meeting - Wednesday, July 1, 2015 - The meeting will begin at **7:00 a.m.** in the General Brown Room of the Jr.-Sr. High School
4. Board Information / Discussion - NYSSBA 96th Annual Convention & Education Expo - New York City - October 18-20, 2015 - Registration fee \$440-490 plus lodging. Mrs. Klindt shared that she will be attending as a Jefferson-Lewis BOCES School Board member.
5. Board Information / Discussion - Marking Period 3 Data
6. Board Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education approves to combine with the Immaculate Heart Central School District (host) along with Watertown City School District and Indian River CSD to compete under NYSPHSAA Section III in the sport of Varsity Hockey for the 2015-2016 school year. Motion for approval by Michael Ward, seconded by Jamie Lee, with motion approved 6-0.
7. Board Action - Approval is requested for Ashlynn Gilfillan and Julia Gilfillan to participate with the South Jefferson CSD Swim Team as independent swimmers for the 2015-2016 season, contingent upon the parents signing a statement releasing General Brown CSD from all liability, transportation and equipment costs and any other fees where applicable. Motion for approval by Cathy Pitkin, seconded by Daniel Dupee, with motion approved 6-0.
8. Board Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to approve the *Professional Development Plan* with revisions as noted, for the period of July 1, 2015 to June 30, 2016. Motion for approval by Daniel Dupee, seconded by Cathy Pitkin, with motion approved 6-0.
9. Board Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to approve the *District Technology Plan* with revisions as noted for 2015-2018. Motion for approval by Jamie Lee, seconded by Michael Ward, with motion approved 6-0.
10. Board Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to approve the *GBCSD Faculty and Staff Computer Technology Disciplinary Code* and the *GBCSD Students in Grades K-12 Computer Technology Disciplinary Code* as revised. Motion for approval by Cathy Pitkin, seconded by Sandra Klindt, with motion approved 6-0.
11. Board Action - **BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education takes action to approve the *2015-2016 Inter-Municipal Cooperation Agreement* for legal services in the amount of \$17,000 to be billed in two installments, July 2015 and February 2016, and authorizes the Superintendent of Schools to execute the contract as enclosed. Motion for approval by Michael Ward, seconded by Daniel Dupee, with motion approved 6-0.
12. Board Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to authorize the transfer of funds into the following reserve accounts in amounts not to exceed:
 - \$ 100,000 - Unemployment Reserve
 - \$1,400,000 - Retirement Contribution Reserve

- \$ 400,000 - Workers Compensation Reserve
- \$ 200,000 - Employee Benefit Accrued Liability Reserve

Motion for approval by Michael Ward, seconded by Daniel Dupee, with motion approved 6-0.

13. Board Action - Approval of Committee on Special Education Reports

Motion for approval by Sandra Klindt, seconded by Jamie Lee, with motion approved 6-0.

ADMINISTRATIVE REPORTS - For information only

14. Operations Report
15. Jr. & Sr. High School Principal Reports
16. Elementary Principal Reports
17. Curriculum Coordinator Report
18. School Business Official Report
19. Superintendent Report

CORRESPONDENCE AND COMMUNICATIONS - For information only

20. Correspondence Log

ITEMS FOR NEXT MEETING - July 1, 2015

21. _____

RECOMMENDATIONS AND ACTION

22. Board Action - Personnel Changes

A motion for approval of the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION is made by Michael Ward and seconded, Sandra Klindt. Motion approved 6-0.

(A) Retirements: - none

(B) Resignations:

Anthony Cronk - Technology Teacher - effective June 30, 2015

Tina Zehr - Special Education Teacher - effective August 31, 2015

(C) Appointments including coaches:

Nathan D. Gilchrist - Cleaner - Step 1 \$20,413 annually - effective June 4, 2015

Tina Zehr - Elementary Teacher - Step 17 Masters \$59,756 annually - 2-year probationary tenure track appointment effective September 1, 2015

Lindsay Labiendo - English 7-12 - Step 2 Bachelors \$42,231 annually - 2-year probationary tenure track appointment effective September 1, 2015

Kate E. Wiley - Elementary Teacher - Step 10 Masters \$53,308 annually - 2-year probationary tenure track appointment effective September 1, 2015

Julia M. Russell - Elementary Teacher - Step 1 Masters \$43,996 annually - 3-year probationary tenure track appointment effective September 1, 2015

Alicia A. Kiechle - Reading Teacher - Step 1 Masters \$43,996 annually - 3-year probationary tenure track appointment effective September 1, 2015

Leann M. Hill - Special Education Teacher - Step 4 Masters \$47,100 annually - 3-year probationary tenure track appointment effective September 1, 2015

SPRING Coaches - PAID

Malcolm Jones - Modified Softball*

Teacher Coaches possess the following (as mandated by NYSED):

— Teaching Certificate / Concussion Management / First Aid & CPR / Child Abuse / School Violence / DASA / Fingerprint Clearance (if applicable)*

23. Upon the recommendation of the Superintendent of Schools – WHEREAS, the Jefferson-Lewis BOCES on behalf of General Brown Central School District has promptly submitted to SED two sets of the following prospective employees fingerprints for employment and the signed Consent Form, along with a request for clearance. These employees have received FINAL CLEARANCE from SED:

- **Nathan D. Gilchrist** - Cleaner
- **Kate E. Wiley** - Teacher
- **Julia Russell** - Teacher
- **Alicia Kiechle** - Teacher
- **Leann Hill** - Teacher

Motion for approval by Jamie Lee, seconded by Sandra Klindt, with motion approved 6-0.

Executive Session:

A motion is requested to enter executive session for the discussion of collective negotiations pursuant to Article 14 of the Civil Service Law.

Motion for approval by Michael Ward, seconded by Cathy Pitkin, with motion approved 6-0. Time entered: 6:13 p.m.

Return to Open Session:

A motion is requested to adjourn the executive session and reconvene the regular meeting.

Motion for approval by Daniel Dupee, seconded by Cathy Pitkin, with motion approved 6-0. Time adjourned: 7:31 p.m.

24. Board Action - Approval is requested for Administrative and Management/Confidential salary increases for the 2015-2016 school year in an amount not to exceed \$35,000, to be distributed to eligible employees.

Motion for approval by Jamie Lee, seconded by Cathy Pitkin, with motion approved 6-0.

Motion for Adjournment:

There being no further business or discussion, a motion is requested adjourn the regular meeting.

Motion for approval by Cathy Pitkin, seconded by Michael Ward, with motion approved 6-0. Time adjourned: 7:32 p.m.

Respectfully submitted:

Debra L. Bennett, District Clerk

- Supporting documents may be found in supplemental file dated June 8, 2015



Jefferson-Lewis School Boards Association

20104 STATE RT3, WATERTOWN, NY 13601 • Phone (315) 779-7020 • FAX (315) 779-7009

Member Districts

Adirondack
Central School

Alexandria
Central School

Beaver River
Central School

Belleville Henderson
Central School

Carthage
Central School

Copenhagen
Central School

General Brown
Central School

Indian River
Central School

Inlet
Commons School

Jefferson
Community College

Jefferson-Lewis
B.O.C.E.S.

LaFargeville
Central School

Lowville Academy
& Central School

Lyme
Central School

Sackets Harbor
Central School

South Jefferson
Central School

South Lewis
Central School

Thousand Islands
Central School

Town of Webb
Union Free School

Watertown
City Schools

TO: Superintendents of Schools

FROM: Deanna Lothrop
President

DATE: June 2015

RE: Dues for the 2015-2016 School Year
Executive Committee Members
Board Member Directory Information
Board Meeting Dates
Board Member Email Addresses

Enclosed is the invoice for dues for the 2015-2016 school year. Would you please prepare the dues for approval by your Board of Education at a meeting prior to July 31st.

Kindly forward the name of your delegate and alternate that was chosen at your organizational meeting in July. Additionally, please list your Legislative representative in the spot designated. Please use the enclosed form to forward the names to Diane Wright at BOCES.

Additionally, we need to have a listing of your board meeting dates for the 2015-16 school year and the names and email addresses of all your board members to update our database. If a member does not have an email address, kindly forward their mailing address instead.

We are constantly searching for ways to make the Association benefit board members and superintendents, so please encourage your board members to attend the executive committee meetings to give their opinions and ideas for future meetings, workshops, etc.

Thank you!

Jefferson-Lewis School Boards Association

2015--2016 Dues

INVOICE

ENROLLMENT

DUES

0 – 500	\$250
501 – 1000	\$310
1001 – 1500	\$370
1501 – 2000	\$430
2001 – 2500	\$490
2501 –	\$540
BOCES	\$375
JCC	\$375

Enter your June 2015 enrollment and your annual dues:

ENROLLMENT

DUES

Make checks payable to: **JEFFERSON-LEWIS SCHOOL BOARDS ASSOCIATION**

Mail to: Diane Wright
Jefferson-Lewis BOCES
20104 State Route 3
Watertown, N.Y. 13601

Please Enclose Stub

JEFFERSON-LEWIS SCHOOL BOARDS ASSOCIATION

School _____

Enrollment _____

Dues _____

**Jefferson-Lewis School Boards Association
Executive Committee Members**

At the _____ meeting of the _____
(Date) (District)

Board of Education, the following member was elected to serve as delegate on the Executive Committee:

Name _____
Mailing Address _____
Email Address _____
Phone (Home) _____ (Business) _____

The alternate member for the Executive Committee is:

Name _____
Mailing Address _____
Email Address _____
Phone (Home) _____ (Business) _____

The Legislative representative for the Executive Committee is:

Name _____
Mailing Address _____
Email Address _____
Phone (Home) _____ (Business) _____

Superintendent of Schools

Mail to: Diane Wright
Jefferson-Lewis School Boards Association
20104 State Route 3
Watertown, NY 13601

Jefferson-Lewis School Boards Association

**2015-2016 Board Meeting Dates
and
Board Member Directory**

**** Please forward a listing of your board members to Diane Wright, listing mailing addresses, telephone numbers and email addresses (if any)**

Kindly list your schedule of board meetings for the 2015-2016 school year and return to Diane Wright.

September	_____	District: _____
October	_____	
November	_____	
December	_____	
January	_____	
February	_____	
March	_____	
April	_____	
May	_____	
June	_____	

This information will be used to schedule dinners and meetings/workshops.

• Overall Structure

Pursuant to Article 5-G of the New York General Municipal law, local governments (schools, towns, villages, counties) can contractually agree to combine their efforts to perform a function or service that they could do individually, through the use of an *inter-municipal cooperation agreement*. The agreements are common, and are used to allow local governments to cooperate on a variety of initiatives from road and highway maintenance, gasoline procurement, bid sharing, and maintenance services. The Tri-County Energy Cooperative (The Cooperation) will be for the installation and use of solar power arrays for lower energy costs for its' members.

• How is Power Savings Achieved

Assume right now, your **total power bill** shows that you are paying 12.5¢ per kilowatt (kWh) hour. If you are a member of commodity provider (i.e. SMEC), you might pay this total through two bills, one for energy usage from a commodity provider at approximately 5.5¢ per kWh, and one from National Grid for transportation & demand usage at 7¢ per kWh. By joining the Cooperative, you now have a share of a solar array that generates electricity to sell back to the grid.

The Public Service Commission (PSC), under remote net metering rates which we have secured, require National Grid to pay the Cooperative 12.5¢ per kWh for all the power that is sent into the grid (there is a meter recording the energy production). However, the developer partner only charges the consortium 7.5¢ per kWh for the construction, operation, maintenance, and upkeep of the solar generating panels.

- A credit of 12.5¢ per kWh for energy that is generated and fed back to the grid on your behalf
- The generated energy by the solar panels generally covers 90% of your usage, so 90% of your usage will be covered by the solar panel production credits
- Your costs of 7.5¢ per kWh for your share of the cooperative's Solar Arrays basically replaces a substantial portion of your utility bill. **The difference (approximately 5¢ per kWh) is the SAVINGS.**

Remote net metering example:

1. An array is installed by the developer and a new meter is installed and connected directly to the grid.
2. Power generated is credited @ 12.5 kWh
3. Payment is made by consortium @ 7.6 kWh

• Glossary of Terms:

Power purchase agreement (PPA) - a contract between two parties, one who generates electricity for the purpose (the seller) and one who is looking to purchase electricity (the buyer).

Kilowatt per hour (kWh) - A unit of energy. One kWh represents a 1,000 watt.

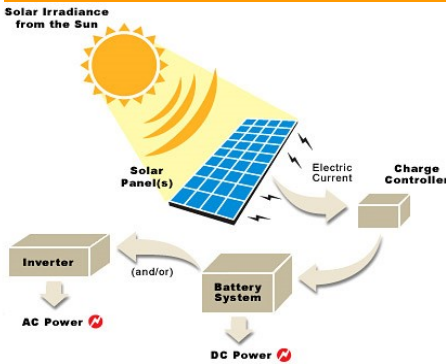
Megawatt (MW) = A unit of power or capacity of a generator. 1 MW = 1,000 kW.

Remote Net Metering (RNM) - Remote Net-Metering, also known as "Virtual Net-Metering", is an arrangement that allows for the kilowatt hours (kWh) generated from a solar photovoltaic system located at a specific site to be credited towards kWh consumption at a different location.

Photovoltaic (pv) - Photo = light; Volt = electrical potential — Literally: electricity from light.

Solar Panel - Devices that collect energy from the sun (solar energy). This is usually solar photovoltaic (PV) modules that use solar cells to convert light from the sun into electricity.

Solar array—a group of solar panels wired together.



• Technical and Legal Issues

To take advantage of remote net metering, all energy bills of members will need to be transferred to the name of the Cooperative. All arrays will be installed on land leased to the Cooperative, which will then lease to a developer that will own the arrays. The Cooperative and/or the local government (if on their property) will have an option at the end of the 20 year agreement to purchase the arrays at market value, to sign a new power purchase agreement, or to have the developer restore the land to its original state. All of the risk, development costs, operating costs, and expense will remain with the developer (chosen by the Cooperative). The local government is only agreeing to a power purchase agreement with the Cooperative for a fixed rate over twenty years, at a substantially reduced cost from current rates. Some key points:

- All power purchase agreements and rates will be fixed (no escalator) for 20 years
- Life expectancy of the arrays is in excess of 25 years
- Long term leases of 20 years (beyond the allowable 10 for school districts) has been discussed with the New York State Education Department (NYSED) and will be approved after review
- NYSED is developing an expedited 3rd party review process to ensure projects timely completion
- Additional options, such as the Cooperative becoming the developer of the arrays, selling the tax credits, and keeping the profits for the benefit of all Cooperative members, is also being explored. Final decisions will be made by the Cooperative members

• What to Do Next

By Signing the Inter-municipal Agreement, a District DOES NOT INCUR ANY FINANCIAL OBLIGATIONS. Authorizing and signing the agreement allows each participating municipality one representative on the Board of Trustees. The Board of Trustees will then, from the membership, nominate and vote upon seven (7) Executive Committee members make recommendations to the Board of Trustees, and help oversee the Cooperative's day to day operations. Once the Executive Committee reviews and recommends power purchase agreements, and those agreements are approved by the Board of Trustees, ONLY THEN will those agreements be presented to members to accept or reject. At that time, a member will decide to stay in the cooperative and sign the power purchase agreement, or withdraw from the cooperative. The PPA's should be ready by late fall 2015 for consideration so that the generating solar panels can be installed and operational by December 1, 2016.

DO NOT LOSE YOUR PLACE AT THE TABLE IN THE FORMATION OF THE COOPERATIVE. MEMBERS WHO JOIN NOW GET TO SET THE RULES AND BY-LAWS FOR THE OPERATION OF THE COOPERATIVE, INCLUDING SETTING RATES AND FEES FOR LATER MEMBERS WHO JOIN AT SOME POINT IN THE FUTURE. APPROVE, SIGN, AND RETURN YOUR INTERMUNICIPAL COOPERATION AGREEMENT TO THE BOCES IN TIME FOR THE FIRST COOPERATIVE BOARD MEETING IN LATE AUGUST.

Jefferson-Lewis BOCES

20104 NYS Route 3
 Watertown, New York 13601
<http://www.boces.com>
 Tel: (315) 779-7000

Stephen Todd
 District Superintendent
 Email: stodd@boces.com
 Ext: 10029

Michele Traynor
 Asst. Superintendent of Business
 Email: mtraynor@boces.com
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 Consultant, Solar Project
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